

## RECIPT CONFIRMATION

This is to confirm the receipt of your media on [dd/mm/yyyy].

### 1. Data on Client

Company name: [company\_name]  
Name and surname: [contact\_person]  
Phone: [phone],[fax]  
Mobile phone: [mobilephone]  
E-Mail: [user@domain]  
Address: [full\_address],[zip\_code],[city]

### 2. Basic data

Brand: [name]  
Model: [model\_type]  
Serial number: [serial\_number]  
Receipt number: [NNN/YY]

### 3. General information

Service type: [recovery\_destruction\_diagnosis]  
Special marks: [head type, PCB type]  
Media particulars: [type\_fs, encryption]  
Comment: [client's comment]  
Limitations: [deadline for rendering service]

### 4. Data information

General directory:   
Specific directory:   
File type: [  
Specific applications:   
Note:

### 5. Rights and Regulations

- 5.1 Certification of this document shall mean that Client agrees to the Company's procedure.
- 5.2 In case of data recovery service, Data Solutions shall be obliged to send to the Client a *Diagnosis and Success Evaluation Form* and *Data Recovery Agreement* within 48 hours of media receipt, unless otherwise agreed.
- 5.3 Costs of making *Diagnosis and Success Evaluation* amount to RSD 1000, without VAT. In case the Client agrees to terms and conditions of the *Data Recovery Agreement* or in case of failed attempt to make diagnosis, the costs of making diagnosis and success evaluation are **free of charge**.
- 5.4 Data Solutions shall treat delivered data and media in line with the *Data Privacy & Protection Policy*. Data Solutions shall not keep any copy of data whatsoever for more than 15 days of delivery of copied data to the Client.
- 5.5 Data Solutions shall deliver data exclusively to a person or persons authorized under the *Data Recovery Agreement*. When delivering the media, the Client shall present his/her ID document for inspection.
- 5.6 Unless otherwise agreed, if the Client fails to take his/her media within 30 days of receipt of *Diagnosis and Success Evaluation Form* and *Data Recovery Agreement*, such media shall be destroyed.
- 5.7 This Document is made in two counterparts, one for the client, and one for Data Solutions

Client's signature:

L.S.

For Data Solutions